



# ***Job Seeking Skills***

## **Preliminary Round**

**Purpose:** To encourage HOSA members to develop and/or refine the skills necessary to apply for and obtain employment

**Description:** Competitors shall apply for any health related position for which they are trained or for which they are being trained. Competitors will prepare a cover letter and resume and complete an application to send to Illinois HOSA via email ([illinoishosa32+jobseekingskills@gmail.com](mailto:illinoishosa32+jobseekingskills@gmail.com))

- Rules and Procedures**
1. Competitors in this event must be active members of HOSA-Future Health Professionals, in good standing in the division in which they are registered to compete (Secondary or Postsecondary/Collegiate).
  2. Competitors must be familiar with and adhere to the "General Rules and Regulations of the National HOSA Competitive Events Program (GRR)."
  3. Prior to attending the State Leadership Conference, the competitor should select any health related position, or a position within a health facility, for which he/she is trained or is being trained. (A job for which he/she could actually apply; may be clinical, educational or administrative).
  4. The competitor must prepare a one page cover letter and a one page resume to send to Illinois HOSA. The cover letter and resume must be factual and accurate. Competitors should include real work experience and education, and only apply for the type of job that he/she is currently qualified to hold.
  5. Resume, cover letter, and application must be submitted in English for judging.

